



City and County of San Francisco
Mayor Daniel L. Lurie

San Francisco Department of Public Health

Daniel Tsai
Director of Health

EMPLOYMENT OPPORTUNITY REASSIGNMENT ONLY

CLASS:	2320	TITLE:	<u>Registered Nurse-Jail Health Nursing</u>
SALARY:	\$6,340 - \$8,486/Biweekly	DEADLINE:	April 11, 2025
		POSTED:	March 28, 2025

The Department of Public Health is accepting reassignment applications in:

POSITION(S): One (1 FTE) Full-Time at 40 hours/week

LOCATION: JHS - County Jails (CJ) 1 and 2 at 425 7th St., SF, CA; County Jail 3 at 1 Moreland Dr. San Bruno, CA

SHIFT: All Shifts (Please note that 12-Hour Shifts Not Always Available); CJ 1: 8 hours shifts, 6:00 am-2:30 pm, 2:00 pm-10:30 pm, 10:00 pm-6:30 am; CJ 2 and CJ 3: 12-hour shifts: 6:00 am-6:30 pm, 6:00 pm- 6:30 am

APPOINTMENT TYPE: Current Permanent Civil Service (PCS) Reassignment

****ONLY CURRENT SF DEPARTMENT OF PUBLIC HEALTH EMPLOYEES IN PERMANENT CIVIL SERVICE CLASS 2320 REGISTERED NURSE MAY APPLY. *****

MINIMUM QUALIFICATIONS:

1. Possession of a valid permanent/temporary (including interim permit) California Registered Nurse License
2. At least one (1) year of experience working as a Registered Nurse.

CONDITION OF EMPLOYMENT: Maintain Background Jail Clearance

ESSENTIAL DUTIES: The duties of this position are typical of those found within the class specification. A copy of which can be found at this link: <https://careers.sf.gov/classifications/?classCode=2320>

APPLICATION PROCEDURE: Interested individuals must submit a completed Reassignment Application Form to: Clinical Hiring Team, Operations Division, email: Clinical.Reassignments@sfdph.org with positions #00800626 in the subject line by **04/11/2025 end of business day**. For questions, please contact Clinical.Reassignments@sfdph.org. Applicants with disabilities requiring accommodation during the interview process may contact the email/department listed.

The Department of Public Health is an Equal Opportunity Employer. Women, Minorities, and Persons with Disabilities are encouraged to apply.

Civil Service Rule 114.6 states employees may advance from part-time to full-time after one year of continuous permanent satisfactory service in a part-time only position. The senior appointee in a class in the department may be advanced by the appointing officer to a full-time position. Advancement from a part-time position shall require a new probationary period. To submit interest under Civil Service Rule 114.6, please review SFDPH's reassignment postings at: <https://xnet.sfdph.org:8443/ords/eeop/f?p=300:1>. When reassignment announcements are posted, you may apply for consideration, along with other full-time reassignment candidates.

The Department of Public Health (DPH) is implementing a unified Electronic Health Record (EHR) system and DPH employees must demonstrate competency in the use of the system that is appropriate for their classification as a condition of employment.

FINAL / Pos. Nos. 00800626



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REASSIGNMENT APPLICATION

Last Name: _____ First Name: _____ DSW: _____

Current Contact Information:

Phone: _____ Email Address: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Are you a **Current Permanent Civil Service (PCS)** employee at the Department of Public Health in:

Class No. / Title | _____ / _____

YES (If yes, continue below) **NO** (If no, stop at this point - Reassignment does not apply to you.)

Yes, I am currently employed at one of the following locations: (check one):

LHH ZSGH Central Office Site (Primary Clinics / Jail Health Services / PHP / BHS)

Yes, I am interested in being reassigned to the position located at: JHS –County Jails (CJ) 1 and 2 at 425 7th St., SF, CA; County Jail 3 at 1 Moreland Dr. San Bruno, Ca.

as indicated on

Class / Title:	_____ / _____
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 the Job

recruitment posted on:

(Date)

(Please attach a copy of the recruitment with your submission of this form.)

Signature:

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Date:

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Return this Reassignment application before the COB deadline of **04/11/2025** to:

ATTN: 2320hr41 Reassignment

EMAIL: Clinical.Reassignments@sfdph.org

FINAL: One Vacancy, Full-Time

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