



City and County of San Francisco
Daniel L. Lurie
Mayor

EMPLOYMENT OPPORTUNITY
REASSIGNMENT ONLY

CLASS:	2328	TITLE:	Nurse Practitioner
SALARY:	\$7,853 - \$11,329 / Biweekly	DEADLINE:	4/18/2025
		POSTED:	4/4/2025

The Department of Public Health is accepting reassignment applications in:

POSITION(S): One (1) Part-Time (0.5 FTE - 40 hours / pay period)

LOCATION: SF Behavioral Health Center (SFBHC),
887 Potrero Avenue, San Francisco, CA 94110

SHIFT: **Week One** – Eight (8) hours a day, two (2) weekdays a week, from 8:00am to 5:00pm
Days Off: Saturday, Sunday, and three (3) weekdays (depending on the operational needs)
AND
Week Two – Eight (8) hours a day, three (3) weekdays a week, from 8:00am to 5:00pm
Days Off: Saturday, Sunday, and two (2) weekdays (depending on the operational needs)

APPOINTMENT TYPE: Current Permanent Civil Service (PCS). Reassignment.

*****ONLY CURRENT SF DEPARTMENT OF PUBLIC HEALTH EMPLOYEES IN PERMANENT CIVIL SERVICE CLASS 2328 Nurse Practitioner MAY APPLY.*****

SPECIAL CONDITION(S): PHE009 – 12 months of Adult and/or Family Practice Experience.

ESSENTIAL DUTIES: The duties of this position are typical of those found within the class specification. A copy of which can be found at this link: <https://careers.sf.gov/classifications/?classCode=2328&setId=COMMN>

APPLICATION PROCEDURE: Interested individuals must submit a completed Reassignment Application Form to Tracey Chan, HR Analyst, Attn: 2328hr7 Reassignment, 2789 25th Street, Room 300, San Francisco, CA, email: ZSFG.ReassignmentFlyer@sfdph.org and tracey.chan@sfdph.org or fax: (628) 206-5668 by **4/18/2025**. Applicants with disabilities requiring accommodation during the interview process may contact the person/department listed. www.sfdph.org

The Department of Public Health is an Equal Opportunity Employer. Women, Minorities, and Persons with Disabilities are encouraged to apply.

Civil Service Rule 114.6 states employees may advance from part-time to full-time after one year of continuous permanent satisfactory service in a part-time only position. The senior appointee in a class in the department may be advanced by the appointing officer to a full-time position. Advancement from a part-time position shall require a new probationary period. To submit interest under Civil Service Rule 114.6, please review SFDPH’s reassignment postings at: [Internal Opportunities and Reassignments](#). When reassignment announcements are posted, you may apply for consideration, along with other full-time reassignment candidates.

The Department of Public Health (DPH) is implementing a unified Electronic Health Record (EHR) system and DPH employees must demonstrate competency in the use of the system that is appropriate for their classification as a condition of employment.



San Francisco Department of Public Health

Daniel Tsai
Director of Health

City and County of San Francisco
Daniel L. Lurie
Mayor

REASSIGNMENT APPLICATION

Last Name: _____ First Name: _____ DSW: _____

Current Contact Information:

Phone: _____ Email Address: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Are you a **Current Permanent Civil Service (PCS)** employee at the Department of Public Health in:

Class No. / Title | **2328 Nurse Practitioner**

YES (If yes, continue below) **NO** (If no, stop at this point - Reassignment does not apply to you.)

Yes, I am currently employed at one of the following locations: (check one):

LHH ZSGH Central Office Site (Primary Clinics / Jail Health Services / PHP / BHS)

Yes, I am interested in being reassigned to the position located at:

SF Behavioral Health Center,
887 Potrero Avenue, San Francisco, CA 94110

Class / Title:	2328 Nurse Practitioner
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(Date) _____

as indicated on the Job recruitment posted on:
(Please attach a copy of the recruitment with your submission of this form.)

Signature: _____ Date: _____

Return this Reassignment application and a Resume before the COB deadline of **4/18/2025** to:

Tracey Chan, HR Analyst
ATTN: 2328hr7 Reassignments
DPH-HR 2789 25th Street, Room 300, San Francisco, CA
E-mail: ZSFG.ReassignmentFlyer@sfdph.org, and tracey.chan@sfdph.org
FAX: (628) 206-5668
PHONE: (628) 206-8138
FINAL / 1 vacancy (PT)
Pos No. 1157486