



# San Francisco Department of Public Health

Daniel Tsai  
Director of Health

City and County of San Francisco  
Daniel L. Lurie  
Mayor

## EMPLOYMENT OPPORTUNITY REASSIGNMENT ONLY

<b>CLASS:</b>	<b>2328</b>	<b>TITLE:</b>	<b>Nurse Practitioner (Psychiatric Nursing)</b>
<b>SALARY:</b>	<b>\$7853 – \$11329/Biweekly</b>	<b>DEADLINE:</b>	<b>May 30, 2025</b>
		<b>POSTED:</b>	<b>May 16, 2025</b>

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The Department of Public Health, Whole Person Integrated Care, is accepting reassignment applications in:

**POSITION(S):** One (1) Full Time  
**LOCATION:** Whole Person Integrated Care  
1076 Howard Street, San Francisco, CA  
**SHIFT:** Monday to Friday 8:00 am to 5:00pm with some weekends  
**APPOINTMENT TYPE:** Current Permanent Civil Service (PCS). Reassignment.

**\*\*\*ONLY CURRENT SF DEPARTMENT OF PUBLIC HEALTH EMPLOYEES IN PERMANENT CIVIL SERVICE CLASS 2328 Nurse Practitioner (Psychiatric Nursing) MAY APPLY. \*\*\***

**SPECIAL CONDITION(S):** Psychiatric Nursing Specialty

**ESSENTIAL DUTIES:** The duties of this position are typical of those found within the class specification. A copy of which can be found at this link: <https://careers.sf.gov/classifications/?classCode=2328>

**APPLICATION PROCEDURE:** Interested individuals must submit a completed Reassignment Application Form to Melody Doan, HR – Operations Division, Attn: 2328hr9 Reassignment, 101 Grove Street, 2<sup>nd</sup> Floor, Room 210, San Francisco, CA 94012, email: [DPH-CO-PositionControl@sfdph.org](mailto:DPH-CO-PositionControl@sfdph.org) and [melody.doan@sfdph.org](mailto:melody.doan@sfdph.org) or fax: 415-554-2855 by **May 30, 2025**. Applicants with disabilities requiring accommodation during the interview process may contact the person/department listed. [www.sfdph.org](http://www.sfdph.org)

***The Department of Public Health is an Equal Opportunity Employer. Women, Minorities, and Persons with Disabilities are encouraged to apply.***

Civil Service Rule 114.6 states employees may advance from part-time to full-time after one year of continuous permanent satisfactory service in a part-time only position. The senior appointee in a class in the department may be advanced by the appointing officer to a full-time position. Advancement from a part-time position shall require a new probationary period. To submit interest under Civil Service Rule 114.6, please review SFDPH's reassignment postings at: [Internal Opportunities and Reassignments](#). When reassignment announcements are posted, you may apply for consideration, along with other full-time reassignment candidates.

The Department of Public Health (DPH) is implementing a unified Electronic Health Record (EHR) system and DPH employees must demonstrate competency in the use of the system that is appropriate for their classification as a condition of employment.

FINAL /One VacancyPos No 01148672

1145 Market Street, San Francisco, CA 94103



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## REASSIGNMENT APPLICATION

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ DSW: \_\_\_\_\_

Current Contact Information:

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Are you a **Current Permanent Civil Service (PCS)** employee at the Department of Public Health in:

Class No. / Title | **2328 Nurse Practitioner (Psychiatric Nursing)**

☐ **YES** (If yes, continue below) ☐ **NO** (If no, stop at this point - Reassignment does not apply to you.)

Yes, I am currently employed at one of the following locations: (check one):

☐ LHH ☐ ZSGH ☐ Central Office Site (☐ Primary Clinics / ☐ Jail Health Services / ☐ PHP / ☐ BHS)

Yes, I am interested in being reassigned to the position located at:

☐ **Whole Person Integrated Care**

Class / Title:	<b>2328 / Nurse Practitioner (Psychiatric Nursing)</b>
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as indicated on the Job recruitment posted on:

(Please attach a copy of the recruitment with your submission of this form.)

Signature:

Date:

Return this Reassignment application and a Resume before the COB deadline of **May 30, 2025** to:

Melody Doan, Senior HR Analyst

ATTN: **2328hr9** Reassignment

DPH-HR 101 Grove Street, Room 210, San Francisco, CA 94102

FAX: 415-554-2855

PHONE: 628-271-6819

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